Annual Report
2014/2015
PATHS
The Provincial Association of Transition Houses and Services of Saskatchewan

Annual General Meeting

10:00 am
June 2, 2015
YWCA Village Boardroom (3rd floor)
510 – 25th Street E.,
Saskatoon, Saskatchewan

Agenda

1. Call to Order
2. Adoption of the Agenda
4. Reports
   - Co-chair’s Report
   - Financial report
     Motion: To accept the audited financial statements for April 1, 2014 – March 31, 2015 as circulated and reviewed.
     Motion: That the yearend for PATHS be March 31, 2015.
     Motion: To appoint Sharon Gimas as auditor for the fiscal year April 1, 2015 - March 31, 2016.
   - Coordinator’s Report
5. Adjourn
PARTICIPANTS:
Ann McArthur, Battlefords Interval House
Connie Button, Battlefords Interval House
Amy Stensrud, YWCA, Regina
Karen McGillivray, Family Service Regina
Carlotta Hooghiem, Saskatoon Interval House
Maria Hendrika, Regina Transition House
Louise Schweltzer, North East Outreach & Support Services
Leesa Gross, Shelwin House, Yorkton
Sarah Valli, Sofia House, Regina
Miranda Bell, YWCA Saskatchewan
June Ernest, Battlefords Interval House
Bernice Cartwright, S.I.G.N., Yorkton
Lynne Caldwell, Adelle House, Saskatoon
Tammy Genaille, S.I.G.N., Yorkton
Sandy Bashnick, Hudson Bay Family & Support Services
Heather Lennox, Southwest Crisis Services
Carol Yoner, Isabelle Johnson Shelter
Mirna Funes-Klassen, YWCA Saskatoon
Nadia Clark, Saskatoon Interval House
Coralee Peterson, Regina Transition House
Gladys Perepeluk, Shelwin House, Yorkton
Gloria Blanchette, Battlefords Interval House
Dena Demarce, Moose Jaw Transition House
Judy Armstrong, Battlefords Interval House
Melissa Vandale, Waskoosis Safe Shelter
Laura Krawetz, Shelwin House, Yorkton
LaVern Dumka, Shelwin House, Yorkton
Verl Mastin, Saskatoon Interval House
Kim Fisher, YWCA, Saskatoon
Karen Closs, Moose Jaw Transition House

Diane Delaney, Co-ordinator, PATHS
Crystal Giesbrecht, Director of member Programs & Services, PATHS

1. Call to Order: Co-Chair Sandy Bashnick called the meeting to order at 9:12 a.m.

2. Adoption of Agenda:
   Motion: Sara Valli/Heather Lennox moved that the amended agenda be adopted with the dates on #4 for the year end to March 31, 2015 and the fiscal year 2014-2015.
   Carried.

3. Minutes of the Annual General Meeting held June 17, 2013:
   Motion: Amy Stensrud/Sara Valli moved that the minutes of June 17, 2013 be approved with LaVern Dumka, Shelwin House, Yorkton added to the participants.
   Carried.

4. Reports:
   Motion: Sara Valli/Louise Schweltzer moved that the Co-Chair report be accepted as presented by Kim Fisher.
   Carried.

   Motion: Sara Valli/Amy Stensrud moved that the financial statements for the year ending March 31, 2014 be accepted as circulated and reviewed.
   Carried.

   Motion: Amy Stensrud/ Maria Hendrika moved that the yearend for PATHS be March 31, 2015.
   Carried.

   Motion: Heather Lennox/Sara Valli moved to appoint Sharon Gimas as auditor for the fiscal year April 1, 2014 – March 31, 2015.
   Carried.
Motion: Maria Hendrika/Char Verrn Dumka moved to accept the Coordinator’s report as circulated and presented.
Carried.

5. Adjourn:
Motion: Louise adjourned the meeting at 9:30 a.m.

_________________________  _______________________
Chairperson                  Secretary
PATHS
Provincial Association of Transition Houses and Services of Saskatchewan
Annual General Meeting
June 2, 2015
Co-Chair’s Report

This last year has been one filled with change for the Board and staff of PATHS. Change, while intimidating, can be an exciting time to explore current practices and open ourselves up to new beginnings.

Some of the change that PATHS Board has recently experienced is the departure of our committed Provincial Coordinator, Diane Delaney who had been with PATHS since 2005. Her leadership took PATHS to new heights and we will forever be appreciative of her work.

We welcome Jo-Anne Dusel to the Provincial Coordinator position as of November 2014. Jo-Anne has brought to this role, 20 years of experience working in the field of violence against women. She is passionate and knowledgeable in this area and has embraced this position offering exciting new ideas and initiatives.

PATHS vision is A society free from violence against women and their children. To accomplish this we have set our goals as the following:

• a communication and support network for Shelters;
• development of collective strategies to assist Shelters in improving services and working on related issues;
• support and education to existing Shelters;
• public and professional education on issues of violence against women.

We would be nowhere without the commitment and dedication of the staff, the Provincial Coordinator, and my Board colleagues. It is their passion and hard work that steers the work we do.

The employees at each of the member agencies continue to provide valuable, professional services to clients and take advantage of new learning opportunities to enhance their knowledge and expertise.

The Board continues to offer support bringing their ideas and expertise to the table to inform future direction. They are a committed group of men and women with a wealth of experience and I am fortunate to be able to work alongside them.

On behalf of the Board of Directors — I extend sincere appreciation to Jo-Anne & Crystal for their advocacy and support to the victims of violence against women and children.

We look forward to the future of PATHS and what the next year will bring!
Respectfully Submitted by:
Kim Fisher and Sandy Bashnick
Co-Chairs
PATHS
Provincial Association of Transition Houses and Services of Saskatchewan

Annual General Meeting
June 2, 2015
Coordinator’s Report

Six months have flown by since I stepped into the position of Provincial Coordinator. These months have exciting, educational and occasionally exhausting! I want to express my sincere thanks to the Board for giving me this opportunity. Thanks also to Director of Member Services, Crystal Giesbrecht, for her diligence and dedication to PATHS.

Much of my time has been devoted to becoming familiar with all of the different projects and committees that PATHS has participated in under the leadership of Diane Delaney. Her passion for this work led PATHS to new heights of credibility and professionalism. My challenge is to build on the foundation she has laid while aspiring to find new ways to support the important work done by the member agencies of PATHS.

PATHS is in a time of transition and not only from one Provincial Coordinator to another. We have completed or will soon complete three major projects; The Status of Women funded project: Community Planning to Reduce Violence Against Women and Girls in Rural Communities and Small Urban Centres in Canada is complete, The Canadian Women’s Foundation funded project: Best Practices for Working with Older Adults Who Experience Abuse is nearly complete and PATHS members will soon have access to the online training manual that was developed for this project, The PrairieAction Foundation funded project: Environmental Scan Update has resulted in a partnership with 211 Saskatchewan which will see the resulting information on services for abuse survivors in Saskatchewan become its own page on the Saskatchewan 211 website.

The completion of these important projects means that PATHS has an opportunity to explore new areas of focus for interventions, education and research.

In the fiscal year 2014/15, PATHS members conducted a Peer Evaluation process on the Shelter Standards and reviewed documentation from Client Evaluations. The provincial Shelter Standards document is an aspirational document that helps guide the shelters in consistent, evidence-based best practice policies and procedures. PATHS Board members have committed to review the Standards annually and to conduct an evaluation process every two years.
Support to member agencies through education, communication, and the facilitation of networking is ongoing. PATHS members have the opportunity to gather face to face three times per year to share their successes and their challenges. PATHS member agency staff have access to educational opportunities both in person and online through our website and discussion forums. PATHS continues to facilitate the SaskTel Phones for a Fresh Start program which allows our members to pass on free cell phones to clients as needed.

Public education on issues of abuse continues to be a priority for PATHS. Fact sheets and pamphlets on issues of abuse developed by PATHS are available to our member agencies and the general public. PATHS produces a newsletter quarterly and is active on both Twitter and Facebook. PATHS provides information and perspective to government, the public and the media on issues of violence and abuse.

It is my hope that in the upcoming months and years, PATHS will continue to be a well-respected agency whose research and advocacy on issues of abuse will make a real difference in our society.

Respectfully submitted by

Jo-Anne Dusel
Provincial Coordinator
PROVINCIAL ASSOCIATION OF TRANSITION HOUSES

AND SERVICES OF SASKATCHEWAN INC.

Financial Statements

For the year ending March 31, 2015
INDEPENDENT AUDITOR’S REPORT

To the Board of Directors for:
PATHS

I have audited the accompanying financial statements of PATHS, which comprise the balance sheet as at March 31, 2015, and the income statement, statement of changes in equity and cash flow statement for the years then ended and a summary of significant accounting policies and other explanatory information.

Managements Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors Responsibility
My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluation the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion
In my opinion, the financial statements present fairly, in all material respects, the financial position of PATHS as at March 31, 2015 and of its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Sharon Gimas, CPA, CMA
B. Admin,

May 31, 2015
**Provincial Association of Transition Houses and Services of Saskatchewan Inc.**

**Statement of financial position**

As at March 31, 2015

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$46,624</td>
<td>$74,550</td>
</tr>
<tr>
<td>Investments (note 4)</td>
<td>21,292</td>
<td>0</td>
</tr>
<tr>
<td>GST receivable</td>
<td>1,258</td>
<td>2,847</td>
</tr>
<tr>
<td>Other receivables</td>
<td>1,034</td>
<td>33</td>
</tr>
<tr>
<td>Prepaid expense</td>
<td>2,100</td>
<td>645</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$72,308</td>
<td>$78,075</td>
</tr>
<tr>
<td>Long Term Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments (note 4)</td>
<td>5,741</td>
<td>26,665</td>
</tr>
<tr>
<td>Capital Assets (note 5)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net</td>
<td>2,317</td>
<td>2,862</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>$80,366</td>
<td>$107,602</td>
</tr>
</tbody>
</table>

| LIABILITIES & NET ASSETS                    |            |            |
| Current Liabilities                         |            |            |
| Deferred revenue (note 6)                   | $43,968    | $59,884    |
| Source deductions payable                   | 532        | 2,836      |
| **TOTAL LIABILITIES**                       | $44,500    | $62,720    |
| Net Assets - see attached schedule          | $35,866    | $44,882    |
| **TOTAL LIABILITIES AND NET ASSETS**        | $80,366    | $107,602   |

Approved on behalf of the board:

__________________________________________  ________________________________________
### Provincial Association of Transition Houses and Services of Saskatchewan Inc.

**Statement of Changes in Net Assets**

For the year ended March 31, 2015

<table>
<thead>
<tr>
<th>Net assets</th>
<th>Invested in capital assets</th>
<th>Unrestricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance, beginning of year</td>
<td>2,862</td>
<td>42,020</td>
<td>44,882</td>
</tr>
<tr>
<td>Purchase of capital assets</td>
<td>214</td>
<td>-214</td>
<td>0</td>
</tr>
<tr>
<td>Excess (deficiency) of revenue over expenses</td>
<td>-759</td>
<td>-8,257</td>
<td>-9,016</td>
</tr>
<tr>
<td>Balance, end of year</td>
<td>2,317</td>
<td>33,549</td>
<td>35,866</td>
</tr>
</tbody>
</table>
## Provincial Association of Transition Houses and Services of Saskatchewan Inc.

### Statement of Cash Flows
For the year ended March 31, 2015

<table>
<thead>
<tr>
<th>Description</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Provided by Operations:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net surplus/deficit</td>
<td>-9,016</td>
<td>-8,795</td>
</tr>
<tr>
<td>Add non-cash items:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation</td>
<td>759</td>
<td>1,111</td>
</tr>
<tr>
<td>Changes in Non-Cash Working Capital:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GST receivable</td>
<td>1,589</td>
<td>-1,959</td>
</tr>
<tr>
<td>Other receivables</td>
<td>-1,000</td>
<td>9,005</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>-1,455</td>
<td>2,255</td>
</tr>
<tr>
<td>Deferred revenue</td>
<td>-15,916</td>
<td>-36,697</td>
</tr>
<tr>
<td>Source deductions payable</td>
<td>-2,305</td>
<td>2,836</td>
</tr>
<tr>
<td>Cash (Used in) Provided by Operations</td>
<td>-27,344</td>
<td>-32,244</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash (Used in) Provided by Investing Activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investments - interest reinvested</td>
<td>-368</td>
<td>-416</td>
</tr>
<tr>
<td>Investments matured</td>
<td>0</td>
<td>8,657</td>
</tr>
<tr>
<td>Investments purchased</td>
<td>0</td>
<td>-5,657</td>
</tr>
<tr>
<td>Equipment purchased</td>
<td>-214</td>
<td>0</td>
</tr>
<tr>
<td>Increase (Decrease) in Cash Balance</td>
<td>-$27,926</td>
<td>-$29,660</td>
</tr>
<tr>
<td>Cash - beginning of year</td>
<td>74,550</td>
<td>104,210</td>
</tr>
<tr>
<td>Cash - end of year</td>
<td>$46,624</td>
<td>$74,550</td>
</tr>
</tbody>
</table>
1. Status and Purpose of the Organization

The Provincial Association of Transition Houses of Saskatchewan (PATHS) is a non-profit organization formed in 1984. The Association's active members are shelters, satellites, and second stage houses. The Board of Directors includes the Directors/Executive Directors or their designate of the active members. The mission of PATHS is to create a society free of violence against women and their children.

2. Significant Accounting Policies:

   Basis of accounting
   These financial statements are prepared using the Canadian accounting standards for not-for-profit organizations.

   Revenue recognition
   PATHS follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

   Use of Estimates
   The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities at the date of the financial statements, and the reported amount of revenue and expenses during the reported period. Actual results could differ from management's best estimates as additional information becomes available in the future.

   Capital assets
   Grants intended to finance capital asset acquisitions are netted against the cost of the assets. Capital assets are stated at cost less grants and accumulated depreciation to date.

   Economic Dependence
   PATHS currently receives significant revenues in grants. As a result, the organization is dependent upon the continuance of these grants to maintain operations at their current level.

3. Financial Instruments:

   Initially financial assets and financial liabilities are measured at fair value. Subsequently, all financial assets and financial liabilities are measured at amortized cost.

   The financial assets subsequently measured at amortized cost include cash, term deposits, and accounts receivable. The financial liabilities measured at amortized cost include trade accounts payable and accrued liabilities.
4. Investments

Short-term
$21,292 is invested in a 4 year redeemable GIC with a maturity date of Feb 26, 2016 at 1.35% interest.

Long-term
$5,741 is invested in a 3-5 year redeemable GIC on or after 90 days with a maturity date of Feb 26, 2017 at 1.50% interest.

5. Capital Assets

Computer and office equipment is depreciated at 30% utilizing a declining balance method.

Furniture and equipment is depreciated at 20% utilizing a straight-line method.

Software is depreciated at 50% utilizing a straight-line method.

<table>
<thead>
<tr>
<th></th>
<th>Cost</th>
<th>Accum Dep'r'n</th>
<th>Grants Applied</th>
<th>Net Book Value 2015</th>
<th>Net Book Value 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer equipment</td>
<td>$13,450</td>
<td>$7,609</td>
<td>$5,022</td>
<td>$819</td>
<td>$1,170</td>
</tr>
<tr>
<td>Office equipment</td>
<td>3,788</td>
<td>1,466</td>
<td>1,791</td>
<td>531</td>
<td>483</td>
</tr>
<tr>
<td>Furniture</td>
<td>5,047</td>
<td>4,080</td>
<td>0</td>
<td>967</td>
<td>1,209</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,763</td>
<td>1,763</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Software</td>
<td>1,326</td>
<td>962</td>
<td>364</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$25,374</strong></td>
<td><strong>$15,880</strong></td>
<td><strong>$7,177</strong></td>
<td><strong>$2,317</strong></td>
<td><strong>$2,862</strong></td>
</tr>
</tbody>
</table>

6. Deferred revenue

These funds will be recognized as revenue by the association in future periods when the applicable services are performed.

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Status of Women</td>
<td>6,373</td>
<td>36,776</td>
</tr>
<tr>
<td>Prairie Action Foundation</td>
<td>8,965</td>
<td>0</td>
</tr>
<tr>
<td>Canadian Women's Foundation</td>
<td>27,796</td>
<td>0</td>
</tr>
<tr>
<td>YWCA</td>
<td>834</td>
<td>23,106</td>
</tr>
<tr>
<td></td>
<td>43,968</td>
<td>59,884</td>
</tr>
</tbody>
</table>